

## **Minutes of the Finance Committee Meeting**

**Wednesday, March 5, 2003**

Chair Haukohl called the meeting to order at 8:58 a.m.

**Present:** Supervisors Pat Haukohl (Chair), Joe Griffin, Don Broesch, and Joe Marchese. Genia Bruce arrived at 9:04 a.m. **Absent:** Mike Sonnentag and Jim Behrend.

**Also Present :** Legislative Policy Advisor Mark Mader, Parks Systems Manager Jim Kavemeier, Airport Manager Keith Markano, Budget Manager Keith Swartz, and Employment Services Manager Sue Zastrow.

### **Ordinance 1570- 125: A pprove 5 Land Use Permit to Construct, Operate and Maintain Underground Gas Line to Wisconsin Gas Company**

Kavemeier said this ordinance approves five land use permits for WE Energies. The underground gas lines will go through several County owned properties in the Villages of Menomonee Falls, Sussex and Lannon, and the Town of Merton. The land use permit fee charge totals \$44,461 and will be accounted for in the Walter J. Tarmann Park Land Acquisition Fund for future use.

Bruce arrived at 9:04 a.m.

**MOTION:** Marchese moved, second by Broesch to approve ordinance 1570-125. Motion carried 5 -0.

### **Approve Minutes of February 19, 2003**

**MOTION:** Broesch moved, second by Bruce to approve the minutes of 2-19-03. Motion carried 5 -0.

### **Schedule Next Meeting Dates**

March 19<sup>th</sup>

### **Announcements**

Marchese commented on a recent Highway Q meeting he attended in Menomonee Falls. The design is almost complete and the concrete will be crushed and used as a base which is less costly than hauling out slabs. He attended a meeting on Highway 164 and they will be taking about one-half of his business parking lot.

### **Read Correspondence**

Haukohl referred to a letter from the Register of Deeds Office, copied to all committee members, advising that the department has been a nd will need to continue employing temporary extra help because of the high volume of work and backlog due to refinancings associated with recent low interest rates. Haukohl said the committee will probably see a fund transfer in the future. Bruce noted that the refinancings will generate additional revenues.

### **Fiscal Review of the 2001 Annual Report on Airport Activities**

Markano answered various questions by Broesch with regard to budget book figures compared to those listed in the annual report which didn't always coincide. Broesch and Haukohl suggested changes for future reports (e.g., terminology, format, page numbering, addendums listing accomplishments, etc.) basically to make it easier to read, of which, Markano agreed.

### **Annual Report on Performance Evaluations and Awards**

Zastrow discussed this issue as outlined in her report entitled "Performance Awards Based on 1999, 2000, 2001, and 2002 Performance." The total possible cost if everyone received maximum base and non-base awards in 2002 would have been \$779,795. This compares to \$655,391 and \$755,107 for 2000 and 2001, respectively. The total budget amount in 2002 for base and non-base awards was \$549,120. This compares to \$482,100 and \$575,269 for 2000 and 2001, respectively. The actual cost for base and non-base awards in 2002 was \$428,124. This compares to \$365,638 and \$432,068 for 2000 and 2001, respectively.

The total number of employees eligible for non-base accumulating awards was 304 in 2002, 297 in 2001, and 276 in 2000. Those that received these awards totaled 247 in 2002, 233 in 2001, and 212 in 2000. The 2002 total for non-base accumulating awards was \$236,761. The total number of employees eligible for performance awards added to base salaries was 192 in 2002, 188 in 2001, and 157 in 2000. Those that received these awards totaled 173 in 2002, 170 in 2001, and 136 in 2000. The 2002 total for performance awards added to base salaries was \$191,363.

### **Review Future Agenda Items List**

The committee reviewed, confirmed, deleted, and added items to the future agenda items list.

**MOTION:** Griffin moved, second by Marchese to adjourn at 11:29 a.m. Motion carried 5-0.

Recorded by Mary Pedersen, Legislative Associate.

Respectfully submitted,

Joseph F. Griffin  
Secretary